

LOUISIANA CLERKS' REMOTE ACCESS AUTHORITY
Request for Qualifications and Proposals
For Recording Software Integration and Related Services

June 4, 2018

Addendum #4

This page replaces Page 11 of 11 of the RFQ&P marked 2018-06-04 SMM and published on June 4, 2018 at www.centralauctionhouse.com and <http://laclerksofcourt.org>. Words in ~~strike-through~~ type are deletions. Words in underlined type are additions.

- Security features to be included and plan for updating security features.
- A detailed description of the technology to be employed for the application and database.
- Redundancy to be employed during crisis. A method to minimize disruption of service.
- Availability of technical assistance to users and Participants.
- Adaptability of solution to facilitate access of other records maintained by Participants.
- Adaptability of solution to mobile applications and touch interface.
- A detailed explanation the proposed project implementation schedule.
- ~~Proposed cost broken down as set forth on Exhibit D.~~

G. Contract

Respondent shall agree to execute a contract substantially similar to the Sample Contract ~~attached as Exhibit B~~ in Addendum #2.

All documents requiring a signature shall be signed by an individual authorized to bind the Respondent. Evidence of authority shall be attached.

H. Cost Proposals

Respondents should not include the cost of acquiring the imaging system used by Jefferson Parish and incorporated into the Recording Software will be paid by LCRAA. LCRAA will pay the cost of providing the imaging system separate and apart from the Recording Software Integration and Related Services requested in the RFQ&P.

Exhibit E (Addendum #5) is a sample Cost Proposal form. Proposers are not required to use the Cost Proposal form; however, cost proposals should include the items listed on the Cost Proposal form. For any proposal which has already been transmitted, a revised cost proposal in accordance with this paragraph can be forwarded to LCRAARFP@gmail.com on or before Monday, July 9, 2018 at 5:00 p.m. CST.